



PUBLIC RECORDS REQUEST FOR COPIES OF REPORTS AND AUTHORIZATION FOR RELEASE OF INFORMATION

Provision of information on this form will assist the Tucson Police Department in providing the public records you are requesting. You must provide sufficient information to specifically identify records, such as case number, incident location and/or date of occurrence. Under Arizona law, some information not subject to release may be removed from records prior to release. The cost of copies is **\$0.25** per copied page.

Visa Letters / Arrest Letters are **\$2.25**. Photo ID must be provided at the time of request. If no photo ID is available, a birth certificate or baptismal certificate will be acceptable.

You may choose to leave your request and have the report mailed to you. Please ensure that the address and phone portion of this request form is completed. We will bill you \$.25 per page plus postage.

NAME OF REQUESTOR: _____ DATE: _____
(PLEASE PRINT)

ADDRESS: _____
(STREET) (CITY, STATE) (ZIP)

DAYTIME PHONE NO.: (____) _____

Is the information you are obtaining for commercial purposes? _____ (yes) _____ (no)

(SIGNATURE OF REQUESTING PARTY)

TUCSON POLICE CASE NUMBER: _____ DATE OF INCIDENT: _____
(TEN-DIGIT NUMBER)

LOCATION OF INCIDENT: _____

TYPE OF INCIDENT: _____
(IE. AUTO THEFT, BURGLARY, CRIMINAL DAMAGE, ASSAULT, ACCIDENT)

NAME OF PERSON(S) INVOLVED: _____

VISA/ARREST LETTER:

FORMER/MAIDEN NAMES, AKA'S: _____

DATE OF BIRTH: _____ **SOCIAL SECURITY NUMBER: _____

DRIVER LICENSE NUMBER: _____ STATE _____

***Provision of your Social Security Number is to ensure accuracy in checking your criminal history information. You may choose not to provide this information, however, that may hinder the ability to provide accurate information.*

OFFICE USE ONLY

TIME REQUEST RECEIVED: _____ TIME REQUEST COMPLETED: _____

INFORMATION RELEASED: _____

STANDARD REDACTIONS: _____ N/ _____ C/ _____

PROCESSED BY: _____ O/ _____ U/ _____